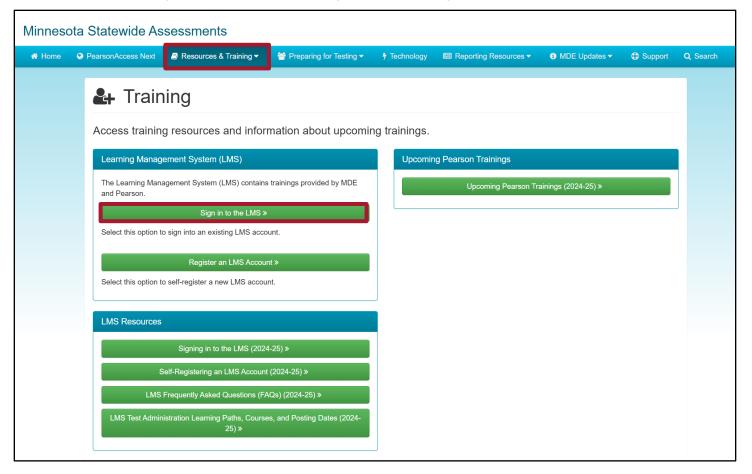


Signing in to the Learning Management System (LMS)

This quick guide provides instructions on signing in to the Learning Management System (LMS) with an existing LMS account. LMS accounts are created through self-registration or importing user accounts from PearsonAccess Next. To self-register an LMS account, refer to the <u>Self-Registering a Learning Management System (LMS) Account</u> quick guide.

Note: For users with a PearsonAccess Next account, user account information is imported in the LMS each morning. To access the LMS using a PearsonAccess Next account, the account must be active and not in a disabled or deleted status. To enable or restore your PearsonAccess Next account, contact your District or School Assessment Coordinator. For more information on PearsonAccess Next user accounts, refer to the <u>PearsonAccess Next User Accounts Guide (2024-25)</u>.

From the PearsonAccess Next non-secure site (<u>minnesota.pearsonaccessnext.com</u>), select the Resources &
Training dropdown menu and then select Training (PearsonAccess Next > Resources & Training > Training). For
users with an existing LMS account, select the **Sign in to the LMS** green tab.





Sign into LMS

1. Enter the email associated with your LMS account into the Email ID field and select **Sign In**.

Note: For users with a PearsonAccess Next account, enter the email associated with that account. The email associated with PearsonAccess Next should always be a district email.

2. Learners are automatically re-directed to Adobe's sign in page. Sign in to Adobe using your district email account and select **Continue**.

Note: If you already have an Adobe account associated with your district email skip to Step 3.

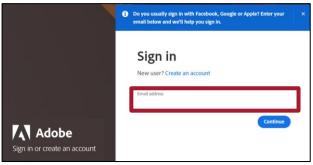
If you do not have an Adobe account associated with your district email, select **Create an Account**.

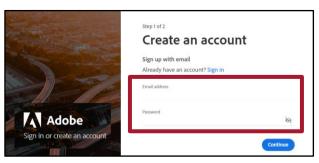
Enter your district email address and create a password and select **Continue**.

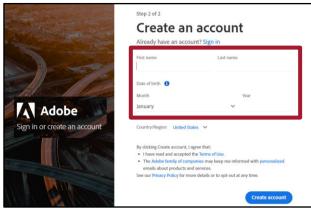
Enter basic demographic information, including your first name, last name, and date of birth, and then select **Create Account.**

Note: Legislation requires the collection of date of birth for age verification and website authentication.







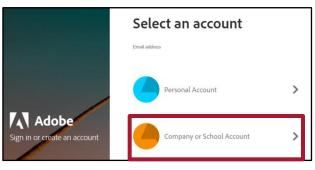


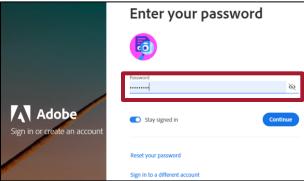


3. Select "Company or School Account."

 Enter the password in the password field and select Continue. If you forgot your password, select "Reset your password."

Tip: To avoid signing in to Adobe each time, select the "Stay signed in" toggle.





- 5. Learners are directed to the Home page of the Minnesota LMS. Use the menu to the left to navigate the site:
 - Home: The home page contains the Learner's "My Learning List." This list includes courses and learning paths the Learner is enrolled in or has started. From here, Learners can quickly select the course/learning path tile to launch and complete the course/learning path.
 - My Learning: The My Learning page contains all courses/learning paths the Learner has enrolleed in, started, or completed.
 - Catalog: The Catalog page contains all courses/learning paths available to the Learner.

